

**I. CALL TO ORDER** at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Roger Barham and Neal Janvrin; and Town Administrator Heidi Carlson. All rose for the Pledge of Allegiance.

**II. ANNOUNCEMENTS**

1. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
2. Ellis School Field Day will be held at the Town's ballfields on Friday June 10, 2016 (Raindate Monday June 13, 2016) and the fields will be closed for the day while events are held.
3. Tax bills are due Friday July 1, 2016. The Collector will be open from 9:00 am to 12 noon.
4. Trash is delayed this week due to the holiday (by one day).

**III. LIAISON REPORTS**

06/01/2016 Planning Board – Barham reported on the continuation of the Public Hearing for the Galloway Site Plan Review. Their engineer Dennis Quintal was present and reported some updates. They are looking at traffic impacts, road improvements as well as other follow-up items. There is a continuance now until Wednesday August 3, 2016.

The Board also discussed the PJP Excavation operation and talked with owner Darlene Olson and her engineer Bill Gregsak. There is considerable discussion about the surety to be posted for the reclamation. There will be a site walk again out there tomorrow morning at 10:00 am.

**IV. APPROVAL OF MINUTES**

Motion was made by Janvrin to approve the minutes of 26 May 2016. Barham seconded and the vote was approved 3-0.

**V. SCHEDULED AGENDA ITEMS**

6:45 pm Public Input - none

7:00 pm Department Heads - none

**VI. OLD BUSINESS**

1. Due to schedule conflicts, Janvrin moved to have next week's meeting change to Wednesday June 8, 2016 at 6:30 pm. Barham seconded and the vote was approved 3-0. Later in the evening, the time of the meeting was pushed up to 7:00 pm to accommodate office hours which take place in the basement meeting room until 7:00 pm.
2. There was some discussion about the Memorial Day event and great follow-up and thank you letters. The Board asked if they could be ready for the meeting next week and mentioned some follow-up about the parade. They also asked to have the Dunlap Highland Band engaged to come back next year.
3. Gene Cordes of the Energy Committee, is meeting with Revision Energy at the Safety Complex on Friday morning to look at options for a solar array installation for electrical generation. The primary option will likely be to consider a Power Purchase Agreement.

4. There was discussion about the summer schedule with no changes made. This may be revisited again later this month.

## **VII. NEW BUSINESS**

1. Selectmen reviewed the manifests for the current week dated 03 June 2016. Barham moved to approve the payroll manifest in the amount of \$22,420.70. Janvrin seconded and the vote was approved 3-0. Janvrin moved to approve the accounts payable manifest in the amount of \$13,698.90. Barham seconded and the vote was approved 3-0.

2. Selectmen reviewed the folder of incoming correspondence. Selectmen signed a thank you letter to Pat deBeer for her time serving on the Lamprey River Committee.

3. Two Property Liability Insurance quotes were received by the deadline on Tuesday. Both were voluminous and will be copied for Board members to pick up on Friday and review prior to the next meeting. With no comparison of coverage and details, the quote from Primex was \$66,931 before a variety of potential discounts offered, and the quote from Immanuel Insurance was \$38,868.

4. Two responses were received to the assessing RFP by the deadline on Tuesday. Vision Appraisal submitted a letter indicating that they would not be submitting on general assessing services, but would definitely be interested in the revaluation cycle work in 2020. There was a lengthy proposal from MRI for \$1,360, which is up slightly from the \$1,320 contract the Town currently pays per month, consistent for a 57 month term through March 2021. The proposal also discussed other services, and the Board requested to meet with MRI Representatives to review options.

5. Selectmen reviewed and discussed an abatement for parcel 03-002.002.36B as there was no modular unit placed on the lot on April 1<sup>st</sup>. The Assessor is making the necessary corrections. This abates the first issue bill of \$1,567. This will be taxable as of 04/01/2017. Barham moved to approve the abatement for parcel 03-002.002.36B in the amount of \$1,567.00 for the first issue bill of 2016. Janvrin seconded and the vote was approved 3-0.

6. Paving bids are due tomorrow at noon for the Highway Department work. The engineer will be here at noon with the Road Agent to accept any additional bids, and open them. The engineer will then take all the data and tally it for a presentation to the Board in the next week or two.

7. Selectmen signed a cemetery deed correction for lots B1 to B6 in the new section of the Leavitt Cemetery to Nancy Boyd and Emil & Sandra Plante. This corrects the deed issued in 2010 which had incorrect dimensions on it.

8. Motion was made by Barham and seconded by Janvrin to approve a vacation request for Heidi Carlson for four days during the week of July 11, 2016. The vote was approved 3-0.

## **VIII. WORKS IN PROGRESS**

1. The Town has scheduled a public hearing on Wednesday June 22, 2016 at 6:30 pm addressing some issues and concerns on Shirkin Road, as well as a public hearing to designate Shirkin Road as an Emergency Lane pursuant to NH RSA 231:59-a. This meeting will be held at the Fremont Public Library.

2. Currently the Town is in need of members and alternates interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization

Transportation Advisory Committee member representative. There are also Fremont openings on the Lamprey River Advisory Committee. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

**IX. NON-PUBLIC SESSION NH RSA 91-A**

At 7:29 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A: 3 II (c) to discuss personnel matters. Barham seconded and the roll call vote was approved 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

At 8:00 pm Janvrin moved to come out of non-public session. Barham seconded and the roll call vote was approved 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

The Board reported on the following matters discussed: pay rates for cemetery workers, hiring additional cleaning personnel and follow-up on an EMS matter.

The Board authorized Heidi Carlson to make a conditional offer to Vicki Nelson for cleaning hours at the Town Hall.

The Board then spent some time reviewing the plans which had been submitted by Bob Meade with some updates of the floor plan for the basement renovations. There was continued discussion about doors and inter-office connections, as well as the “foyer” spaces. Heating system work is due to continue very shortly, coordinated with the asbestos removal above the furnace that will also be removed.

The Board asked to get together again soon with Bob Meade to reconnect and discuss the changes made that are now on this floor plan (from the last meeting).

To accommodate potentially having Meade in to the meeting next week, and the fact that there are office hours in the basement meeting room until 7:00 pm on Wednesday nights, the Board moved the start time of the meeting from 6:30 to 7:00 pm for Wednesday June 8, 2016.

**IX. ADJOURNMENT – by 9:00 pm**

The next regular Board meeting will be a work session, to be held on Wednesday June 8, 2016 at 7:00 pm.

At 8:32 Janvrin moved to adjourn the meeting. Barham seconded and the vote was approved 3-0.

Respectfully submitted,

Heidi Carlson  
Town Administrator